##### Holiday Booking Notice

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| --- | --- |
| From (Staff Member)  | Click or tap here to enter text. |
| From (Date) | Click or tap here to enter text. |
| To (Date) | Click or tap here to enter text. |
| Number of Days Taken | Click or tap here to enter text. |

|  |
| --- |
| I confirm that I request to take the above out of my Holiday Entitlement: |
| Signed  | Click or tap here to enter text. |
| Print | Click or tap here to enter text. |
| Date | Click or tap here to enter text. |