##### Holiday Booking Notice

|  |  |
| --- | --- |
| From (Staff Member) | Click or tap here to enter text. |
| From (Date) | Click or tap here to enter text. |
| To (Date) | Click or tap here to enter text. |
| Number of Days Taken | Click or tap here to enter text. |

|  |  |
| --- | --- |
| I confirm that I request to take the above out of my Holiday Entitlement: | |
| Signed | Click or tap here to enter text. |
| Print | Click or tap here to enter text. |
| Date | Click or tap here to enter text. |